

AWA STANDING RULES Amended Nov 11, 2023

Regarding AWA Membership Shows, Elections and Honoree Program
Contributions made to the AWA qualify under the IRC 501 (c) (3) and are tax deductions.

The Association has established a President's Purchase Award not to exceed \$400 for the painting of his or her choice, to be selected at an annual exhibit. If the painting is valued at more than \$400, the President can pay the difference or not select a painting. Alternatively, the President may designate one artist to receive "The President's Choice Award" of up to \$200 for a painting of the President's choice **twice a year at each exhibition.**

The following rules have been established to maintain the quality of AWA Membership shows. They are similar to national guidelines and those applied to WFWS shows. The rules are to be provided to jurors for each show along with any exceptions as noted in the show prospectus. For specific shows, special rules may be announced in the prospectus that will change eligibility, media, matting or other issues appropriate to the type, location or other factors for that show. The Vice President of Exhibitions may make temporary changes to the rules for a specific exhibition as required by the venue. The purpose of the rules is to make sure emphasis is on the painting rather than on elaborate or special framing so each painting is judged on its own merits. It is understood that different framing may be needed for sales purposes.

AWA EXHIBITION ACCEPTABLE ENTRIES

Artwork

A. Papers and Boards: Submitted work must be on natural or synthetic paper (e.g., Yupo) or paperboard. Watercolor paper mounted on board is acceptable so long as board is less than 1/2 inch and can be matted and framed. No canvases are allowed

B. Other materials may be submitted for approval by the Board of Directors prior to submitting the artwork. It is the intention of AWA to encourage creativity when new materials will be reviewed.

C. Texture Application: Boards may not have a mechanically produced texture including real or simulated fabric texture prior to painting, but a light texture of gesso (white or black) may be applied. Tar gel line work is allowed in clear or color-added form. Also included are acrylic gel mediums used for creating textures prior to painting so long as they maintain the integrity of water media.

D. Water-Soluble Media: All water-soluble media that can be applied in flat washes are acceptable including transparent and opaque watercolor, synthetic watercolor (Golden Brand., etc.) gouache, acrylic paint or liquid, colored water-based inks, casein paint and tempera. Additionally, media may be applied by water soluble pencil or watercolor crayons regardless of color so long as they are primarily used in a painting manner and at least partially dissolved. Some of this work may remain in drawing form so long as the emphasis is on the painted portion. Painting may also be combined with line work including ink and/or pencil. Media that is not allowed include digital art, alcohol inks or water soluble oils. No varnish is to be applied to work.

E. Collage: Materials used for collage must originally be white and then colored by the artist. Rice papers, tissue papers, other acid free white papers and unvarnished synthetic papers may be used.

F. Application: Paint may be applied by brush, rags, pouring, drawing initially, spattering or blowing through an atomizer or straw or using stamps hand-made by the artist.

Matting and Framing

All paintings must be matted and framed.

EACH VENUE WILL HAVE THEIR OWN RULES. Please go by the prospectus.

A. Frames must be simple and not exceed 2 inches in either width or depth.

B. Mats must be white and non-textured. The exposed part of the mat must be a minimum

width of 3 inches (4 inches is preferred) and well cut. (This means if 1/4 inch of the mat is covered by the frame, the actual mat must be cut to at least 3 1/4 inches.) A single colored inner mat (liner) may be added to the 3 inch exposed mat. Fabric texture mats are not allowed.

C. Protective Covering: Paintings must be covered by rigid acrylic (for example, "Plexiglass") unless the protective covering is 16 x 20 or less in which case glass is allowed. The protective covering must not touch the painting. Framing with acrylic is for safety and liability purposes and is usually required by the venue.

D. Backing: It is recommended that the back of wood frames be covered with craft paper. If it is not, the installation brads must be covered with tape. With metal frames, the foam backing or mounting board may show. All backings must be clean and undamaged. The artist's business card or contact information (name, phone number, email and painting title) must be on the back.

E. Suspension: Paintings must be wired for hanging. The hardware for the wire should be mounted 1/3 of the way down from the top of the frame.

Each venue will have their own rules. Where there is a conflict between the prospectus and the standing rules, the prospectus shall govern. Please double check your frame, matting and glass/acrylic to be sure there is no damage, debris, scratches or scuffs before you deliver it to the venue.

PLEASE double check your frame, matting, and glazing to be sure there is no damage, debris, or scuffs before you deliver it to the gallery.

SUBMITTING YOUR WORK

A. PROSPECTUS: Read the prospectus carefully for details about a specific show. Entries may be submitted via AWA website. See prospectus for details.

QUESTIONS ABOUT SUBMITTED PAINTINGS

A. The Second Vice President of Membership Juried Exhibitions has the authority to make decisions on matting, framing and similar questions when paintings are being submitted for hanging.

B. Juried paintings containing subject matter that may be offensive to certain groups of viewers is to be decided by the Venue where the paintings are being submitted and/or by the AWA Board of Directors. This is to be done, prior to shipment of the painting, from the submitted image at the time that the painting in question is juried into the exhibition. Art work must be the artists' own creation.

C. Artists who wish to use newly available or not previously accepted materials in their paintings must get approval by the AWA Board of Directors.

ELECTION TO A SPECIFIC BOARD POSITION WHEN MORE THAN ONE CANDIDATE IS RUNNING FOR THE POSITION

Each candidate is to submit a short, 100 words or less, written statement to the board for distribution to the membership via eblast at least 2 weeks prior to the annual membership meeting. Voting for the identified position between the 2 candidates will take place at the annual membership meeting immediately prior to the election of officers. Members will vote via ballot, the candidate with the majority of votes will be placed on the slate of board members for approval by membership during general election of officers.

GUIDELINES FOR HONOREE PROGRAM

- A. The Honoree Program may honor up to three (3) “Members of the Year” for their outstanding contributions to AWA.
- B. Current and Past Board of Director Members and current Committee Chairs/Members are eligible to receive this honor.
- C. Lifetime Members who have served on the Board of Directors for a minimum of two (2) years or more are eligible to receive this honor. The service on the Board does not have to be for consecutive years.
- D. Members with a minimum of Two (2) years or more service to AWA as a past member of the Board of Directors are eligible to receive this honor. The service does not have to be for consecutive years.
- E. Members with a minimum of Two (2) years or more service to AWA as a past or present Committee Chair/Member are eligible to receive this honor. The service does not have to be for consecutive years.
- F. Any AWA member in good standing, who has volunteered for seven (7) years or more, not necessarily consecutively, and who has worked diligently for the success of AWA in fulfilling the AWA Purpose and Goals (ie. hanging exhibitions, Nominating Committee calls, chairing receptions, etc.) for two or more years is eligible to receive this honor.

Financial Policies of the Arizona Watercolor Association

For the protection of volunteers, and to preserve the integrity of the financial means of the Arizona Watercolor Association, the following policies regarding the source and use of funds in the organization shall apply, and be followed, by all volunteers, officers, and functional leads in the course of action for the AWA:

- The Treasurer of AWA shall ensure the ongoing reconciliation of the organizations finances through a regular (monthly) review and reconciliation of cash flow into and out of the organization. Those shall be summarized to the Board of Directors of AWA monthly.
- Check writing shall be allowed by the President, Treasurer and one other officer of the Board, as selected by the Board. (*example – Chair of Juror Workshops*)
- Debit cards shall be held by the Treasurer, the head of Exhibitions, and the head of Juror Workshops, for use in the frequently requested purchasing of items for those functions. All receipts MUST be submitted for transactions on those cards.
- Debit cards shall not allow for cash withdrawals by any user. Limits are set per card on purchase capabilities related to the requirement of the officer’s functions. Those limits are \$300 per purchase by the Treasurer, or the head of Exhibitions, and up to \$1500 by the head of Juror Workshops.
- The year AWA hosts the WFWS, the head of that committee and the Treasurer of that event, shall have check writing privileges for the sub account WFWS only. Additionally, one debit card shall be issued for the term of that activity and function, to the head of the event.
- No party to check writing shall both write a check to themselves, and sign the check. For example, a check reimbursement to the Treasurer of AWA shall be signed by one of the other two officers with check signing authority of AWA.
- Requests for financial reimbursement shall be done a maximum of 6 months after expenditure, AND within the boundaries of the current fiscal year within which it is spent. This allows for the integrity of the annual budgeting and tax filings of AWA

- Expenditures above \$500, outside of a functional budget, shall be at the direction of a Board of Directors vote and approval.
 - Functional leaders such as Exhibitions, Member Workshops, etc. are encouraged to develop and submit annual budgets that allow them to act within their own budget at their discretion without the need for additional Board or Presidential approval (EXAMPLE: Celebratory expenses for a “job well done luncheon” or similar, for the exhibitions committee could be done without Board, Presidential or Treasurer approval, as long as it fits within their approved budget.)

Amended November 11, 2023