

## **STANDING RULES**

1. Contributions made to the AWA qualify under the IRC 501 (c) (3) and are tax deductions.
2. The Association has established a President's Purchase Award, not to exceed \$400, for the painting of his or her choice, to be selected at an annual exhibit. If the painting is valued at more than \$400, the President can pay the difference or not select a painting.
3. The following rules have been established to maintain the quality of AWA Membership shows. They are similar to national guidelines and those applied to WFWS shows. The rules are to be provided to jurors for each show along with any exceptions as noted in the show prospectus. For specific shows, special rules may be announced in the prospectus that will change eligibility, media, matting or other issues appropriate to the type, location or other factors for that show. Temporary changes to the rules for a specific show require a simple majority vote of the board. The purpose of the rules is to make sure emphasis is on the painting rather than on elaborate or special framing so each painting is judged on its own merits. It is understood that different framing may be needed for sales purposes.

### **ACCEPTABLE ENTRIES**

- A. Papers and Boards: Submitted work must be on acid-free white paper, illustration board, watercolor board or unvarnished synthetic papers that are unvarnished including "Yupo" and "Plastex", "Claybord", "Aquabord", Illustration Board for Wet Media, and Cold and Hot Press Illustration/Watercolor Board. Mixed Media Boards are not allowed.
- B. Other materials may be submitted for approval by the Board of Directors prior to submitting the artwork. It is the intention of AWA to encourage creativity within these guidelines and new materials will be reviewed.
- C. Texture Application: Boards may not have a mechanically produced texture including real or simulated fabric texture prior to painting, but light texture of gesso (white or black) may be applied. Tar gel line work is allowed in clear or color-added form. Also included are acrylic gel mediums used for creating textures prior to painting so long as they maintain the integrity of water media.
- D. Water-Soluble Media: All water-soluble media that can be applied in flat washes are acceptable including transparent and opaque watercolor, synthetic watercolor (Golden Brand, etc.), gouache, acrylic paint or liquid, colored inks, casein paint and tempera. Additionally, media may be applied by water-soluble pencil or watercolor crayons regardless of color so long as they are primarily used in a painting manner and at least partially dissolved. Some of this work may remain in drawing form so long as the

emphasis is on the painted portion. Painting may also be combined with line work including ink and/or pencil.

E. Collage: Materials used for collage must originally be white and then colored by the artist. Rice papers, tissue papers, other acid free white papers and unvarnished synthetic papers may be used.

F. Application: Paint may be applied by brush, rags, pouring, drawing initially, spattering or blowing through an atomizer or straw or using stamps hand-made by the artist.

## **PAINTING PRESENTATION**

A. **FRAMES:** Frames are to have 2" wide or less members and must be simple in design--no applied or carved decoration may be used but lengthwise grooving or shaping is permitted. Frames having any dimension over 36" may have members up to 3" wide. Frames must be made of metal in metallic or painted colors (silver, bronze, gold or neutral colors such as white, black, gray or shades of brown--no bright or fluorescent colors) or wood that is either natural, stained in wood tones, or painted in the same colors allowed for metal. Solid composite material frames are allowed with the same finishes allowed for wood or metal. **MATS:** Mats must be white. This is to keep the emphasis on the painting. Cream and beige are not considered white. Floated paintings may have a mat with a space no larger than ½" between mat and painting, or they may be presented without mat with a space no larger than ½" between the painting and the frame. Material showing between the painting and the mat or frame shall be a neutral color (white, gray, black or natural material color).

- a. The exposed part of the mat (the part outside of the frame) must be at least 3" wide. If ¼" of the mat is covered by the frame, the mat must be at least 3 ¼" wide. Mats must be well cut.
- b. A single colored inner mat (liner) may be added to the 3" exposed mat.
- c. Regardless of matting technique, the painting cannot touch the glass or plastic.
- d. Due to past disagreements about what "white" means, the following brand and color names are listed as approved:  
**Crescent:** White, Arctic White, Palm Beach White, Ice White, Spanish White, White Essential Solid, Pearl, Bright White, Wedding White, and Illustration Board. **Crescent Select:** #9506 - egg white, #9502 - white sale, #9500 - white glove, #9505 - white wash. **Strathmore** Illustration Board. **Michael's (Artistry):** Vivid White, Pure White, Frost, Matte White, Snowflake, White, Spanish White. **RAG:** #1610 – white, #1571 - palm beach white, #1607 - bright white, #1606 - off white, #1613 - very white. Any other colors must be submitted for approval prior to bringing the artwork to the show.
- e. Fabric texture mats are not allowed.
- f. Additional approved mats are listed on the AWA website.

B. COVERING: All paintings must be covered with Plexiglas *unless the prospectus specifically allows glass*. This is for safety and liability purposes and is usually required in places where shows are hung. Sprayed finishes on paintings may not be used and they do not replace the need for Plexiglas.

C. BACKING: Backing must be foam core or museum board. Archival foam core is preferred. It is recommended that backing be covered by craft paper. On the backing or craft paper, include the name of the artist, the name of the work and the price, and the artist's phone number.

D. SUSPENSION: Paintings must include a firmly attached heavy duty hanging wire attached so the high point of the stretched wire is 3" below the top of the frame. This is very important in helping those who hang the show.

### **SUBMITTING YOUR WORK**

A. PROSPECTUS: Read the prospectus carefully for any changes made for a specific show.

B. Images may be submitted for judging on a CD or sent by e-mail. Up to three images may be submitted and appropriate fees will be included in the prospectus. Mailed entries should include the completed prospectus form, a check for fees payable to AWA, and a stamped and self-addressed business size envelope or larger envelope if the CD is to be returned.

### **QUESTIONS ABOUT SUBMITTED PAINTINGS**

A. The Second Vice President of Membership Juried Exhibitions has the authority to make decisions on matting, framing and similar questions when paintings are being submitted for hanging.

B. Juried paintings containing subject matter that may be offensive to certain groups of viewers is to be decided by the Venue where the paintings are being submitted and/or by the AWA Board of Directors. This is to be done, prior to shipment of the painting, from the submitted image at the time that the painting in question is juried into the exhibition.

C. Artists who wish to use newly available or not previously accepted materials in their paintings must get approval by the AWA Board of Directors.

### **ELECTION TO A SPECIFIC BOARD POSITION WHEN MORE THAN ONE CANDIDATE IS RUNNING FOR THE POSITION**

A. Each candidate will be given a chance to express his/her views with a two minute maximum time for each view at the April General Membership Meeting. Each candidate is to submit a short, 100 words or less, written viewpoint/statement to the newsletter and

to e-blast. The e-blast shall be sent one time as is and a second time included along with the ballot and ballot instructions. The newsletter shall publish the views a maximum of two times, once in the April and once in May. Publication in the AWA Newsletter will serve as notice to those members who do not receive e-mail.

B. Ballots are to be e-mailed to members with and postal mailed to members without e-mail capability fifteen days before the election date to allow ample time for the marked ballots to be postal mailed to the designated Receiver. Only the disputed positions shall be listed on the ballot. An end date is to be set for receipt of postal mailed ballots to the Receiver.

C. Each candidate is to select a Monitor to observe the voting process.

D. The Receiver shall bring all mailed ballots received to the May meeting unopened. All envelopes containing the Ballots will be submitted to a Checker for membership verification, opened by an appointed Opener and placed in the Ballot Box to counted by the Counter at the end of the specified voting time allotment. The Receiver may also be appointed as Opener

E. Prior to the opening of envelopes, and voting the Ballot Box shall be opened under observation of the Monitors and Counter(s) for verification that the Ballot Box is empty. The Ballot Box shall then be closed and sealed. It shall be placed on a separate table for receipt of ballots.

F. Ballots brought to or obtained at the May meeting by members verified by the Checker(s) are to be placed in the Ballot Box.

G. Checkers shall sit at an adjacent but separate table from the Ballot Box table, separated from the crowd in a more private area. In this way they may observe the votes being placed into the Ballot Box.

H. If necessary there can be more than one of each position of Checker, Opener, and Counter. There is only one Receiver.

I. There shall be a Monitor or Watcher designated by each candidate to observe the opening and counting of the ballots.

J. The outcome of the election(s) shall then be announced during the General Membership Business Meeting.

K. At the end of the election, all ballots shall be placed in the Ballot Box, sealed and placed and locked in the Election Chair's designated vehicle to be taken to a two or more way shredder and then shredded and disposed by the Election Chair. An alternative way of disposal is to bring a shredder to the meeting for such use under the eyes of the watchers.

L. It is not necessary to announce the number of votes received by each candidate. The number of votes cast and the person(s) elected are to be announced.

Though these guidelines may seem strict they are submitted to avoid questions at the end of the election.

### **GUIDELINES FOR HONOREE PROGRAM**

A. Current Board of Directors members are not eligible to receive this honor. (The Board approves candidates presented by the Honoree Chairperson.)

B. Past Board of Director Members and current Committee Chairs/Members are eligible to receive this honor.

C. Lifetime Members who have served on the Board of Directors for a minimum of seven (7) years or more are eligible to receive this honor. The service on the Board does not have to be for consecutive years.

D. Members with a minimum of seven (7) years or more service to AWA as a past member of the Board of Directors are eligible to receive this honor. The service does not have to be for consecutive years.

E. Members with a minimum of seven (7) years or more service to AWA as a past or present Committee Chair/Member are eligible to receive this honor. The service does not have to be for consecutive years.

F. Any AWA member in good standing, who has volunteered for seven (7) years or more, not necessarily consecutively, and who has worked diligently for the success of AWA in fulfilling the AWA Purpose and Goals (ie. hanging exhibitions, Nominating Committee calls, chairing receptions, etc.) for seven or more years is eligible to receive this honor.

*Amended November 12, 2015*